

# Kung Fu Wushu Tasmania, Working with Children and Vulnerable People Policy

## Overview

This policy informs Kung Fu Wushu Tasmania stakeholders and affiliates of their responsibilities, and the procedures they must follow when working or volunteering with children and vulnerable people in Tasmania.

The term *vulnerable people* covers children and adults who are deemed vulnerable. Children are defined as young people yet to attain the age of 18.

*Registration to Work with Vulnerable People* aims to reduce the potential for sexual, physical, psychological, emotional or financial harm or neglect of children and vulnerable people in Tasmania.

*Registration to Work with Vulnerable People* provides a minimum screening process for people working or volunteering in sporting organisations. The law requires registration for some important roles within sport, but importantly allows organisations to adjust the screening requirements to suit their particular organisation.

Kung Fu Wushu Tasmania affiliates are liable if there are people operating in their club or association who should be registered but do not hold current *Registration to Work with Vulnerable People*.

There are a number of exemptions under Tasmanian legislation regarding situations where people engaged in regulated activities need not apply. These exemptions can be overridden by Kung Fu Wushu Tasmania affiliates, if after assessment of the risk of harm to children and vulnerable people, an affiliate determines that it wants these roles to be included in their screening regime. Exemptions from registration are available at [www.cbos.tas.gov.au/topics/licensing-and-registration/registrations/work-with-vulnerable-people/exemptions](http://www.cbos.tas.gov.au/topics/licensing-and-registration/registrations/work-with-vulnerable-people/exemptions).

## Who must apply for Working with Vulnerable People Registration?

### Scope of this Policy

Kung Fu Wushu Tasmania's Working with Children and Vulnerable People Policy is applicable to all its members, non-member participants, volunteers and employees at all times during their participation in activities conducted by Kung Fu Wushu Tasmania and its affiliates.

This policy applies to activities within the Tasmanian jurisdiction and at all times when teams or individuals from Tasmania are competing at interstate and international events. Activity is defined as a cultural, recreational, sporting, community activity or service provided primarily for children and vulnerable people by a sporting club, association or state body.

### Mandatory Registration

All persons required to be registered under the *Registration to Work with Vulnerable People Act, 2013*, or in positions deemed by Kung Fu Wushu Tasmania to be mandatory, will complete their registration prior to commencing any child or vulnerable person related activities.

Specifically the law requires the following persons involved in Kung Fu/Wushu (State and affiliate Level) to be registered:

- Kung Fu Wushu Tasmania employees whose duties bring them into contact with children or vulnerable people
- Kung Fu Wushu Tasmania board directors and affiliate board directors
- State/affiliate junior development coordinators and volunteers

- Coaches and officials working with children or vulnerable people
- State team officials, managers and chaperones travelling with children or vulnerable people
- Technical officials, referees, marshals
- Volunteers working at events including junior development camps
- Participant Protection Information Officers

### Optional Registration

Registration is optional for the following persons involved in Kung Fu/Wushu.

- Administrative staff if their usual duties do not bring them into contact with children or vulnerable people
- Official or grounds persons where their work does not ordinarily involve contact with children or vulnerable people for extended periods without other adults being present
- Additional parent help in sporting activities where the parents are designated officials

### People who should NOT apply for Registration

- Children under 16 years of age

A complete list of exemptions can be found under [Exemptions from Registrations](#) on the Department of Justice's Consumer, Building and Occupational Services website.

### **Kung Fu Wushu Tasmania and its affiliates will complete the following procedures:**

1. Appoint a nationally accredited Participant Protection Information Officer (one per affiliate) and publish MPIO contact details on Kung Fu Wushu Tasmania website.
2. All people within Kung Fu Wushu Tasmania and its affiliates will be advised of their responsibilities for *Registration to Work with Vulnerable People*. New members, other participants, and parents will be informed of Kung Fu Wushu Tasmania's Working with Children and Vulnerable People Policy. This policy will be communicated through Kung Fu Wushu Tasmania's website and social media.
3. Collect registration identification numbers annually
4. Include the *Registration to Work with Vulnerable People* as a standing item at board meetings of Kung Fu Wushu Tasmania board
5. Maintain a record of people within Kung Fu Wushu Tasmania who have *Registration to Work with Vulnerable People*. This record will include registration identification numbers and registration expiry dates
6. Confirm all registrations through the [Check Registration Status](#) on the *Registration to Work with Vulnerable People* website. Confirm that the applicant has recorded Kung Fu Wushu Tasmania or the affiliate as part of their registered details. This way if registration is withdrawn for any reason the organisation will be notified.

### Related Policy Information

Kung Fu Wushu Tasmania will apply and enforce this Working with Children and Vulnerable People Policy in a consistent manner that conforms to the policy frameworks of Kung Fu Wushu Australia.

As a locally developed policy, the Kung Fu Wushu Tasmania Working with Children and Vulnerable People Policy operates as a complementary policy to both Kung Fu Wushu Tasmania's, and Kung Fu Wushu Australia's Participant Protection Policies.

Breaches or failure to comply with this policy will be managed in accordance with the relevant sections set out in Kung Fu Wushu Australia's Participant Protection Policy.

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Serious breaches will be subject to criminal justice proceedings that could result in fines or other penalties imposed under the act.

Download the Kung Fu Wushu Australia Participant Protection Policy from <http://kungfuwushuaustralia.com/forms-and-publications>.

This policy has been developed to meet Kung Fu Wushu Tasmania's obligations under the Tasmanian *Registration to Work with Vulnerable People Act, 2013*.